

STEP Canada Transitional Provision Policy

Transfer from Diploma Program to Qualified Practitioner Program

Students who enrolled in the Diploma Program prior to **October 1, 2016** and request in writing to transfer from the Diploma Program to the Qualified Practitioner Program agree to be bound by the conditions set out below:

1. Number of Essays:

- a. If the student has passed one diploma course, he/she will need to pass 3 essays (subject to the terms noted below) to earn the TEP designation;
- b. If the student has passed two diploma courses, he/she will need to pass 2 essays (subject to the terms noted below) to earn the TEP designation;
- c. If the student has passed three diploma courses, he/she will need to pass 1 essay (subject to the terms noted below) to earn the TEP designation.

2. Essay Topics:

- a. Subject to the provisions of b. The student cannot address essay topics which are were already covered by the diploma course(s) already passed;
 - i. For example, if the student passed the Law of Trusts course in the Diploma Program, they cannot address essay topics dealing with trust law;
- b. If the student practices primarily (at least 50% of the time) in civil law then he/she can choose essay topics from an area which the student successfully completed in the Diploma Program but only if the topic(s) is (are) approached from a civil law perspective;
 - i. For example, if the student passed the Law of Trusts course in the Diploma Program and practices primarily in civil law, they can address an essay topic dealing with the civil law aspects of trusts;
 - ii. Students who choose to address the civil law aspect of a topic covered by a course in the Diploma Program which they passed must provide a written statement by a TEP Member who is familiar with their work that confirms the student practices at least 50% of the time in civil law.

3. General Conditions:

- a. Students are only eligible for this transitional policy if he/she enrolled in the Diploma Program prior to October 1, 2016;
- b. Students must make the election in writing to transfer to the Qualified Practitioner Program
- c. Students who elect in writing to transfer to the Qualified Practitioner Program must complete the Qualified Practitioner Program by no later than one year after their deadline to complete the Diploma Program would have expired;
- d. The election is irrevocable meaning students who elect to transfer to the Qualified Practitioner Program cannot elect to transfer back to the Diploma Program, unless they begin the Diploma Program anew, with no credit for any work completed in the Diploma Program prior to their transfer to the Qualified Practitioner Program.”